



BUILDING CHARACTER CONNECTING COMMUNITY

After-School Program Volunteer Contract

Thank you for your interest in volunteering with the after-school program at the Dakota Center. Please take the time to read and sign this contract.

Homework Room Rules

- Children must try to work on their homework before asking for help.
- Encourage the child to ask specific questions about a problem rather than guide them through an entire assignment.
- Help the children to keep the room clean. Remind them to push in chairs and clean up after themselves.
- Maintain a quiet and respectful atmosphere. Refer disruptive children to a staff member.
- **Do not give answers or complete homework for a child.**

What to Do When There Is No Homework!

- Find a book to read together.
- Work on a Dakota Dollar worksheet together (in the blue folders).
- Play a board game together.
- Join an activity in the art room, lab, or gym.

Your Role as a Role Model

- Please keep phones, mp3 players, and other handheld devices at home or in your bag. If you must make a call, please ask a staff person to use their office.
- Use discretion when discussing various topics with children.
- The Dakota Center has been serving the Dayton community for over 40 years. Join us in a tradition of excellence!
- Make an effort to introduce yourself and learn the children's names.
- HAVE FUN!

If you have any questions or concerns regarding this contract, please contact the After-School Coordinator at 228-8961. Thank you for your time and energy!

I have read and agree to all of the above terms.

Signature: _____

Date: _____



Minor Volunteer Application

CONTACT INFORMATION

Name (First, Middle, Last)

Home Address

City State ZIP DOB

Primary Phone Email

Name of Parent/Guardian Parent/Guardian Phone

EDUCATION

High School

Address City State ZIP

Phone Fulfilling Comm. Service Requirement? Yes No

Name of Faculty Advisor, If Any:

EMPLOYMENT

Employer Supervisor

Address City State ZIP

Phone

STATEMENT OF INTEREST

Why are you interested in volunteering for the Dakota Center?

AVAILABILITY

Please note that volunteering at the Dakota Center is typically a weekly commitment for at least 4 months (one semester).

Check all that apply. I am available Mon Tues Wed Thurs Fri

Notes regarding availability:

REFERENCES Please list 2 non-family individuals you have known for at least one year.

Name Relationship Phone

Name Relationship Phone

VOLUNTEER EXPERIENCE**Org. Name #1**

Supervisor Name

Address

City

State

ZIP

Phone

Dates-From

To

Work Performed

Org. Name #2

Supervisor Name

Address

City

State

ZIP

Phone

Dates-From

To

Work Performed

EMERGENCY CONTACT

Name

Relationship

Phone

PHOTO RELEASE (must be signed by Parent or Legal Guardian)

I consent to Dakota Center, Inc.'s use of my minor child's photographed or recorded image taken during his/her participation in volunteer activities. These photographs or videos may be published in newsletters, organization websites or brochures, or used in news broadcasts related to Dakota Center.

Parent/Guardian Signature

Date

VOLUNTEER STATEMENT

I certify that the answers given here are true and complete to the best of my knowledge.

I agree to the following terms:

- I will commit to a consistent schedule and I will be on time and ready to participate in my assigned tasks.
- If I must be absent, I will call 228-8961 as soon as possible to notify after-school staff.
- I will accurately record my time in the Volunteer Log at the front desk.
- I will strive to be a good role model for after-school participants by following the Center's rules and modeling a positive attitude.

Volunteer Applicant Signature

Date

Please submit this application packet by mail, email, or fax to

Dakota Center
Mentor Service Coordinator
33 Barnett St.
Dayton, OH 45402

or

Tyler Albrecht
Mentor Service Coordinator
AmeriCorps Member
volunteer@dakotacenter.org

or

937-228-7960